

OFFICE OF THE ILLINOIS ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board

PPCMB Board Special Meeting Minutes

Friday, August 16, 2024

**** Began Recording****

Karla Schreiber, Chairperson, called the special meeting to order at 1:35 p.m. and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Tad Huskey- Present via phone
Lisa Kaigh – Present via phone
Pam Blackorby – Present via phone

Board Members Chicago:

Karla Schreiber – Present via phone
Matt Rogina- Absent

Non-Board Members Chicago:

Kathy Tedesco- Absent
Eileen Baumstark-Pratt- Present via phone

A quorum of the PPCMB was in attendance.

Old Business

There was no Old Business to come before the Board.

New Business

Agenda item 1: FY25 Servpro Carbondale Office-Amended

Eileen Baumstark-Pratt, PO stated that Office Services requested immediate deep cleaning services be performed at our Carbondale office.

The Carbondale office Suite (E) had an electrical device malfunction which was contained to one (1) office. However, it resulted in physical damage. Because the office HVAC system is contained to a central HVAC system, smoke traveled through the system requiring us to remediate the suite.

Office Services reached out to Servpro Restoration Services who began the restoration work. While providing these services they encounter some additional remediation that needs to be performed in the ceiling cavity. This additional work will require Servpro to remove the ceiling tiles and grid, clean, remove and store all contents.

The original contract amount was \$55,160.23. We anticipate the additional costs to be \$64,839.77, bringing the total contract amount to \$120,000.00.

Office Services will amend the contract with Servpro Services to cover these additional services of \$64,839.77 at a total contract cost of \$120,000.00.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase. No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Pam Blackorby, Tad Huskey and Lisa Kaigh. The motion to adjourn passed unanimously.

The meeting adjourned at 1:45 pm.

*Recording ended**